



Support for projects of civil society organisations (CSOs) in Montenegro within the project  
**CSOs in Montenegro – from basic services to policy shaping – M'BASE**

**III call for proposals**  
**for the support for projects of civil society organisations (CSO) in Montenegro**

**Clarifications<sup>1</sup>**

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| <b>Question 1</b> | <b>What are the categories of support for organizations and how are they determined?</b>   |
| Answer 1          | Categories of support are defined to enable organizations of different levels of development, technical and financial capacities, as well as experience in project management to apply for the Call for proposals. The categories are not strict, but the compatibility between the capacity and experience of the organization and the amount for which the organization is applying is assessed. It is not realistic for organizations that in the previous period managed smaller amounts of funds, or had no projects at all, to apply for the maximum amount of support defined by this Call. |
| <b>Question 2</b> | <b>Do we have the right to participate in this Call as lead applicants, if we were partners of another NGO that is the lead applicant of the project in the previous Call?</b>   |
| Answer 2          | Organizations that were partners in projects supported under the I and II calls have the right to apply for the Call.  |
| <b>Question 3</b> | <b>Our organisation was founded by an act of the Ministry of Public Administration on 28 October 2021. Considering the requirements of the Call, which is that the organization must be founded at least 12 months before (given that it is a matter of a few days), we are interested in whether we can apply?</b>  |
| Answer 3          | One of the rules of the Call is that the organization applying must be registered at least 12 months before the deadline of applying for the Call, and as such there can be no exceptions in this regard.  |
| <b>Question 4</b> | <b>The cooperation of our members with regional organizations is very strong, so the project would refer not only to cooperation with local CSOs, but also more widely. Are such projects eligible?</b>  |
| Answer 4          | Support within the Call for proposals is intended only for organizations from the territory of Montenegro and for activities on the territory of Montenegro, and this also applies to the lead applicants, as well as the project partners.  |
| <b>Question 5</b> | <b>Can you explain the difference between categories I, II and III?</b>  |
| Answer 5          | See answer number 1.   |
| <b>Question 6</b> | <b>What is entered in the item number of categories in the application form?</b>   |
| Answer 6          | The category number refers to the category of funds for which the organization is applying out of the three that are offered in the call.  |
| <b>Question 7</b> | <b>Is reallocation allowed in the case of price increases that affect the budget originally set in the project?</b>  |

<sup>1</sup> Clarifications were given based on questions received by email at [mbase@cgo-cce.org](mailto:mbase@cgo-cce.org) and during info sessions, with certain shortenings when processing questions in order to address the essence.



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| Answer 7           | The approved amount of the budget cannot be changed, but reallocations of funds between budget headings or by budget lines during the implementation of the project are allowed in accordance with the rules of the Call.   |
| <b>Question 8</b>  | <b>Do financial balance sheets influence project evaluation?</b>  |
| Answer 8           | A copy of the financial report for the year 2021 submitted electronically to the Tax Administration (Balance and Income Statement) is submitted as part of the accompanying documentation with the application package, with which the organization applies for the Call, and the absence of that part of the documentation disqualifies the CSO for a complete evaluation, which is determined during the administrative check. Furthermore, the quality of the project is evaluated in accordance with the evaluation tables given in the Guide for applicants, in which one of the items refers to the technical and operational capacities of the organization, which is partly shown through balance sheets. |
| <b>Question 9</b>  | <b>Do the salary refer to the gross or net amount?</b>  |
| Answer 9           | When planning the budget, salaries are calculated and displayed in the gross amount.  |
| <b>Question 10</b> | <b>Can one organization apply to a Call with several projects?</b>  |
| Answer 10          | In the Guide, within chapter 5, which refers to the call rules, it is stated that each CSO can participate in this call only once, that is, either as a project applicant or as a partner.  |
| <b>Question 11</b> | <b>Is the budget spending report sent once after the end of the project or constantly?</b>  |
| Answer 11          | Reporting on the implementation of the project takes place in two phases. The periodic report is submitted halfway through the implementation of the project, and the final report after the implementation of all planned activities. Obligations and reporting deadlines are defined in more detail in the contract on the allocation of funds.   |
| <b>Question 12</b> | <b>Do projects fail if obligations to the state are not settled?</b>  |
| Answer 12          | Projects must be implemented so that all obligations to the state are settled in accordance with the Montenegrin legislative framework.   |
| <b>Question 13</b> | <b>Can institutions be project partners?</b>  |
| Answer 13          | Local and national institutions can be project associates, but not partners. More detailed information about partners and associates on the project can be found in chapter 5, point 5.2. and 5.3. Guide for project applicants.  |
| <b>Question 14</b> | <b>Can organizations whose projects were not successful in the previous call for proposals apply again with the same project?</b>   |
| Answer 14          | Project proposals should be aligned with the priorities, topics, and acceptable activities of this Call, and if your project proposal is such, it is no problem that it has already been submitted once. It is advisable to improve the project proposal to increase your chances if it has not received support before. Kindly note that during the past calls there were a lot of quality projects that could not be supported due to funding limitations.  |
| <b>Question 15</b> | <b>Can partners on current projects (supported under calls I and II) apply for this call, either as partners or as lead applicants?</b>   |
| Answer 15          | CSOs that have already received support within the first and second tenders of this programme as lead applicants and have not yet completed all contractual obligations related to project implementation, are not entitled to participate in this tender. Organizations that were partners in projects supported under the I and II calls have the right to apply for the call.  |